

## **VICCC Job Description: Teacher**

The Valley Interfaith Child Care Centers (VICCC) provide low-cost, high-quality, comprehensive childcare services to qualified children and families. The center, located in Blacksburg, is focused on the care and educational needs of preschool children. The centers will offer year round day care Monday – Friday, 7:00 am to 6:00 pm.

Site Director: Carrie Clapper 558-8653 [vicccburg@verizon.net](mailto:vicccburg@verizon.net)

Executive Director: Shlomo Alkaher 558-8652 [viccc2@verizon.net](mailto:viccc2@verizon.net)

### **Position Description**

#### **Supervision of Children**

- Responsible for direct supervision of children enrolled in VICCC program.
- Uses guidance and discipline strategies that are consistent with positive parenting.
- Ensures that all activities offered at and away from the center are carried out in a safe and efficient manner.

#### **Program Planning**

- Plan, carry out and assess developmentally appropriate activities and experiences in accordance with the philosophy and practices of VICCC.
- Individualize curriculum to meet needs of each child.
- Provides positive guidelines such as redirecting, positive language, and positive reinforcement.
- Participates in all aspects of routines and transitions.
- Uses a variety of teaching techniques including modeling, observing, questioning, demonstrating and reinforcing.
- Completes tasks/paperwork on time and within the guidelines

#### **Responsibilities to Parents**

- Promotes the daily exchange of information about children's progress and the program between parents and staff.
- May attend parent meetings.
- Accommodate parent instructions regarding their child's daily routines when possible.

#### **Staff Relations**

- Participate in regular staff meetings.
- Participate in performance evaluation process.

#### **Supervision**

- Ensure the satisfactory completion of various administrative/program tasks as directed.
- Responsible for day-to-day supervision of Aides and volunteers involved in the classroom.
- Responsible for providing input into the evaluation of other staff as requested by the Site Administrator and/or Executive Director.

## **Qualifications**

### **Required**

- At least 3 months programmatic experience in the group care of children.
- At least one year EC certificate (30 credit hours) from an accredited college, or a high school diploma with six months of supervised programmatic experience in the group care of children and twenty four hours of training related to child development and safety issues (including child abuse and neglect).
- Understanding of health and safety issues as they relate to the classroom and the child care environment.
- Ability to communicate effectively in person, in writing, and electronically.
- Ability to perform light housekeeping, change soiled clothes, change diapers.

### **Desired**

- Bachelor's degree in education (provide college transcripts showing a passing grade in at least six core early childhood courses, including three in human growth and development, curriculum-based art, music, dance or the like, and/or child/family/community issues); or a Liberal Arts degree in a related field.
- Experience assisting in the planning, implementing and teaching of daily curriculum relevant to the developmental needs, abilities and interests of preschool children.
- Experience in the planning and setup of age-appropriate activities in areas such as literacy, art, language, cognitive development, physical development, science, nutrition, music, dance and dramatic play.

### **Special Conditions of Employment:**

- Must have Criminal Background check and Central Registry Search, submitted by VICCC.
- Current TB test and Health Screening Report required.
- CPR/First Aid certification preferred.

**Pay:** Salary will be based on qualification and experience. All teachers are hourly positions.

**Schedule:** Varies by the needs of the center. Speak with the Site Director for more information.